AGENDA

Date: November 13, 2019
Time: Business Meeting: 1:00 pm – 2:00 pm
Working Meeting: 2:00 pm – 3:30 pm
Location: Sacramento County Office of Education, Room C
10474 Mather Blvd. Mather, CA 95655

BUSINESS MEETING

1. Welcome and Introductions

2. Approval of November 13, 2019 Agenda

3. Approval of October 2, 2019 CAERC Meeting Minutes

4. California Adult Education Program Updates and Deliverables

   4.1 Oct 31  Student Data (Q1) in TOPSPro
   4.2 Dec 1  July 1, 2018 to June 30, 2019 Instructional Hours and Expenses by Program Area due (actuals) in NOVA and certified by Consortium
   4.3 Dec 1  18/19 and 19/20 Member Expense Report (Q1) submitted by members in NOVA
   4.4 Dec 31  18/19 and 19/20 Member Expense Report (Q1) certified by Consortium in NOVA
   4.5 Dec 31  End of Q2
   4.6 Jan 31  Student Data (Q2) in TOPSPro

5. Select Topics
   5.1. Fact sheet by Sacramento City Unified School District: Adult Education
   5.2. Fact sheet by Elk Grove Unified School District: Elk Grove Adult and Community Education
   5.3. Network of Transition Navigators

6. Upcoming Meetings and Events
   • CAEAA Conference, January 29-31, 2020, Sacramento
   • EL Civics Conference North, February 7, 2020, Sacramento
   • OTAN’s TDLS, March 6-7, 2020, Sacramento
   • COABE Conference, April 5-8, 2020, Baltimore, MD
   • CCAE State Conference, April 23-25, 2020, Sacramento
• CAEP TAP Webinars:
  ✓ Assessment to Instruction, Wednesday, November 13, 2019, 12:00 pm-1:00 pm
  ✓ Effective Vocabulary Instruction, Wednesday, November 20, 2019, 1:00 pm-2:00 pm

7. Upcoming CAERC Meetings and Events

<table>
<thead>
<tr>
<th>Dates</th>
<th>Time</th>
<th>Event</th>
<th>Location</th>
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</thead>
<tbody>
<tr>
<td>Fri, Nov 15</td>
<td>1:00-2:30</td>
<td>WIOA Title II/AEFLA Network Meeting</td>
<td>SCOE, DPMEC, Board Room</td>
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<tr>
<td>Fri, Nov 15</td>
<td>2:30-4:00</td>
<td>Director's Workgroup Meeting</td>
<td>SCOE, DPMEC, Board Room</td>
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<tr>
<td>Thu, Nov 21</td>
<td>1:00-3:30</td>
<td>CAERC Data and Accountability Workgroup Meeting</td>
<td>SCOE, DPMEC, Library Meeting Room</td>
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<tr>
<td>Wed, Dec 4</td>
<td>1:00-2:00</td>
<td>Monthly Consortium Business Meeting</td>
<td>SCOE, DPMEC, Mather Room</td>
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<tr>
<td>Wed, Dec 4</td>
<td>2:00-3:30</td>
<td>Monthly Consortium Working Meeting</td>
<td>SCOE, DPMEC, Mather Room</td>
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<tr>
<td>Fri, Dec 6</td>
<td>1:00-2:30</td>
<td>CAERC Budget Meeting</td>
<td>SCOE, DPMEC, Mather Room</td>
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<tr>
<td>Fri, Dec 6</td>
<td>2:30-4:00</td>
<td>Director's Workgroup Meeting</td>
<td>SCOE, DPMEC, Mather Room</td>
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<td>Fri, Dec 13</td>
<td>10:00-2:00</td>
<td>Network of Transition Navigators visiting EGACE AJCC</td>
<td>8401 Gerber Road, Sacramento, CA 95828</td>
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<tr>
<td>Thu, Dec 19</td>
<td>1:00-3:30</td>
<td>CAERC Data and Accountability Workgroup Meeting</td>
<td>SCOE, DPMEC, Library Meeting Room</td>
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8. Other Items for Discussion or Distribution

9. Public Comment

10. Adjournment

WORKING MEETING, 2:00 pm – 3:30 pm
Presentations and Discussion:
• After CAEP Summit - share and reflect
• Further conversation about Fact Sheets

NOTICE: The agenda packet and supporting materials, including materials distributed less than 48 hours prior to the scheduled meeting, can be viewed at the Sacramento County Office of Education located at 10474 Mather Boulevard, Mather, CA. For more information, please call 916-228-2353.