AGENDA

Date: December 4, 2019
Time: Business Meeting: 1:00 pm – 2:00 pm
Working Meeting: 2:00 pm – 3:30 pm
Location: Sacramento County Office of Education, Mather Room
10474 Mather Blvd. Mather, CA 95655

BUSINESS MEETING

1. Welcome and Introductions

2. Approval of December 4, 2019 Agenda

3. Approval of November 13, 2019 CAERC Meeting Minutes

4. California Adult Education Program Updates and Deliverables

4.1 Dec 1 July 1, 2018 to June 30, 2019 Instructional Hours and Expenses by Program Area due [Dec 14] (actuals) in NOVA and certified by Consortium

4.2 Dec 1 18/19 and 19/20 Member Expense Report (Q1) submitted by members in NOVA

4.3 Dec 31 18/19 and 19/20 Member Expense Report (Q1) certified by Consortium in NOVA

4.4 Dec 31 End of Q2

4.5 Jan 31 Student Data (Q2) in TOPSPRO

4.6 Jan 31 18/19 and 19/20 Member Expense Report (Q2) submitted by members to CAERC,
Fund D must be 100% spent

5. Select Topics

5.1. Fact sheet by Sacramento City Unified School District: Adult Education

5.2. Fact sheet by Elk Grove Unified School District: Elk Grove Adult and Community Education

5.3. Fact sheet by Galt Joint Union High School District: Adult Education

5.4. 2020-23 Request for Applications, Workforce and Innovation Opportunity Act, Title II: Adult Education and Family Literacy

6. Upcoming Meetings and Events

• CAEAA Conference, January 29-31, 2020, Sacramento
• EL Civics Conference North, February 7, 2020, Sacramento
• OTAN’s TDLs, March 6-7, 2020, Sacramento
• COABE Conference, April 5-8, 2020, Baltimore, MD
• CCAE State Conference, April 23-25, 2020, Sacramento
• CASAS Summer Institute, June 23-25, 2020, Orange County
• CAEP TAP Webinars:
  ✓ OTAN Website Live Demonstration and Resources, Wednesday, December 11, 2019, 12:00 pm-1:00 pm

7. Upcoming CAERC Meetings and Events

<table>
<thead>
<tr>
<th>Dates</th>
<th>Time</th>
<th>Event</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fri, Dec 6</td>
<td>1:00-2:30</td>
<td>CAERC Budget Meeting</td>
<td>SCOE, DPMC, Mather Room</td>
</tr>
<tr>
<td>Fri, Dec 6</td>
<td>2:30-4:00</td>
<td>Director’s Workgroup Meeting</td>
<td>SCOE, DPMC, Mather Room</td>
</tr>
<tr>
<td>Fri, Dec 13</td>
<td>10:00-2:00</td>
<td>Network of Transition Navigators visiting EGACE AJCC</td>
<td>8401 Gerber Road, Sacramento, CA 95828</td>
</tr>
<tr>
<td>Thu, Dec 19</td>
<td>1:00-3:30</td>
<td>CAERC Data and Accountability Workgroup Meeting</td>
<td>SCOE, DPMC, Library Meeting Room</td>
</tr>
<tr>
<td>Wed, Jan 8</td>
<td>1:00-2:00</td>
<td>Monthly Consortium Business Meeting</td>
<td>SCOE, DPMC, Mather Room</td>
</tr>
<tr>
<td>Wed, Jan 8</td>
<td>2:00-3:30</td>
<td>Monthly Consortium Working Meeting</td>
<td>SCOE, DPMC, Mather Room</td>
</tr>
<tr>
<td>Fri, Jan 10</td>
<td>1:00-2:30</td>
<td>CAERC Marketing and Outreach Meeting</td>
<td>SCOE, DPMC, Mather Room</td>
</tr>
<tr>
<td>Fri, Jan 10</td>
<td>2:30-4:00</td>
<td>Director’s Workgroup Meeting</td>
<td>SCOE, DPMC, Mather Room</td>
</tr>
<tr>
<td>Thu, Jan 16</td>
<td>1:00-3:30</td>
<td>CAERC Data and Accountability Workgroup Meeting</td>
<td>SCOE, DPMC, Computer Lab</td>
</tr>
</tbody>
</table>

8. Other Items for Discussion or Distribution

9. Public Comment

10. Adjournment

WORKING MEETING, 2:00 pm – 3:30 pm
• Discussion: 2020-23 Request for Applications, Workforce and Innovation Opportunity Act, Title II: Adult Education and Family Literacy
• Discussion: After CAEP Summit – share and relfect

NOTICE: The agenda packet and supporting materials, including materials distributed less than 48 hours prior to the scheduled meeting, can be viewed at the Sacramento County Office of Education located at 10474 Mather Boulevard, Mather, CA. For more information, please call 916-228-2353.