AGENDA

Date: February 5, 2020
Time: Business Meeting: 1:00 pm – 2:00 pm
Working Meeting: 2:00 pm – 3:30 pm
Location: Sacramento County Office of Education, SCOE Conference Center - Rooms X/Z
10474 Mather Blvd. Mather, CA 95655

BUSINESS MEETING

1. Welcome and Introductions

2. Approval of February 5, 2020 Agenda

3. Approval of January 8, 2020 Meeting Minutes

4. California Adult Education Program Updates and Deliverables
   4.1 Jan 31  Student Data (Q2) in TOPSPro
   4.2 Jan 31  18/19 and 19/20 Member Expense Report due to CAERC (Q2) – Close out Fund D
   4.3 Feb 28  Preliminary allocations for 2020-21 and 2021-22 released by this date
   4.4 Mar 1   Close out of 17/18 Member Funds due in NOVA
   4.5 Mar 1   18/19 and 19/20 Member Expense Report due in NOVA (Q2) – CAERC deadline Jan 31
   4.6 Mar 31  18/19 and 19/20 Member Expense Report certified by Consortia by NOVA (Q2)
   4.8 Mar 31  Close out of 17/18 funds in NOVA certified by Consortia in NOVA
   4.9 Apr 30  Student Data due in TOPSPro (Q3)

5. Select Topics
   5.1. Fact sheet by Davis Joint Unified School District: Davis Adult & Community Education
   5.2. Fact sheet by Natomas Unified School District: Adult Education
   5.3. CAERC Marketing and Outreach Update

6. Upcoming Meetings and Events
   • EL Civics Conference North, February 7, 2020, Sacramento
   • OTAN’s Technology and Distance Learning Symposium, March 6-7, 2020, Sacramento
   • California Consortium for Independent Study Spring Conference, February 5-7, 2020, Rohnert Park
7. Upcoming CAERC Meetings and Events

<table>
<thead>
<tr>
<th>Dates</th>
<th>Time</th>
<th>Event</th>
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<tbody>
<tr>
<td>Fri, Feb 7</td>
<td>1:00-2:30</td>
<td>CAERC Budget Meeting</td>
<td>SCOE, DPMEC, Mather Room</td>
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<td>Fri, Feb 7</td>
<td>2:30-4:00</td>
<td>Director's Workgroup Meeting</td>
<td>SCOE, DPMEC, Mather Room</td>
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<td>Fri, Feb 13</td>
<td>8:00-4:00</td>
<td>Network of Transition Navigators at CTE Counselor Conference</td>
<td>DoubleTree Hotel, Sacramento</td>
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<td>Thu, Feb 20</td>
<td>1:00-3:30</td>
<td>CAERC Data and Accountability Workgroup Meeting</td>
<td>SCOE, DPMEC, Library Meeting Room</td>
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<tr>
<td>Fri, Feb 21</td>
<td>10:00-4:00</td>
<td>Network of Transition Navigators meeting</td>
<td>SCOE, DPMEC, Room C</td>
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<td>Wed, Mar 4</td>
<td>1:00-2:00</td>
<td>Monthly Consortium Business Meeting</td>
<td>SCOE, DPMEC, Mather Room</td>
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<td>Wed, Mar 4</td>
<td>2:00-3:30</td>
<td>Monthly Consortium Working Meeting</td>
<td>SCOE, DPMEC, Mather Room</td>
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<td>Fri, Mar 6</td>
<td>2:30-4:00</td>
<td>Director's Workgroup Meeting</td>
<td>Online meeting</td>
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<tr>
<td>Thu, Mar 19</td>
<td>1:00-3:30</td>
<td>CAERC Data and Accountability Workgroup Meeting</td>
<td>SCOE, DPMEC, Room C</td>
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8. Other Items for Discussion or Distribution

9. Public Comment

10. Adjournment

WORKING MEETING, 2:00 pm – 3:30 pm
Presentations and Discussion:
- Topic: CAERC CTE Endorsment Process, Community Education